



Import Substitution & Export Finance Checklist (ISEFF)

A. Import Substitution

1. Business registration certificate.
2. **Business Plan:** Business plan and MPI assessment of viability of proposal
3. **Access:** VitiLevu and Vanua Levu – projects situated within 1 km of Government feeder road or better.
4. **Right of Land Use & Building** - copy of registered title, current lease or approval notice over land to be used by proposed projects, Tenancy Agreement
5. **Quotations and detailed project costs**
6. **Purchase of vehicles** will require:
 - Certificate of Roadworthiness for the vehicle
 - Current driving licence in the category of the vehicle to be purchased.
7. **Past production:**
 - If land is an established farm, evidence of farm production for past 3 years.
 - For new Businesses – market confirmation is required.
8. **Experience** – applicant must demonstrate experience suitable to the project proposed or in operating similar Agricultural activities.
9. **Financial statement:**
 - For existing businesses - last 2 years financial statement and Cash Flow Projections.

For new businesses – cash flow forecast, market confirmation and securities to be submitted.

B. Export Finance

1. Bank statement for 6 months
2. Confirmation from overseas buyer for export arrangement
3. Business **registration** certificate.